



eBook Lending with OverDrive

Loyola School Library has subscribed to OverDrive! Now you can borrow eBooks on your device anytime you have access to Wi-Fi and download them to be read offline. Loyola's current lending period is two weeks. Our eBook formats come in Kindle (for use with Kindles and Kindle Reading Apps only) and EPUB (for use with the OverDrive app, Nook, Sony, etc.). See instructions and video tutorials below to access and download titles on your device.

To get started, you will need:

- Your Loyola login (same username / password you use for school computers and email. Ex: jschombs)
- An eReader, tablet, smartphone, or your school iPad
- OverDrive's website at <http://loyolanyc.lib.overdrive.com> or the [OverDrive app](#) (download free from the app store)
- An Adobe ID ([create one here](#))

Instructions for Installing and Using the OverDrive App on your iPad

>Go to the app store and download the [OverDrive app](#).

>Open the app on your iPad. When prompted, follow the instructions for creating an account (for OverDrive only, not the same as your Loyola account) and an Adobe ID. If the option to create an Adobe ID does not appear, [click here to create one](#). Have your new Adobe ID and login information ready.

>Open the OverDrive app>In the left-hand navigation pane, click **Settings**.

>At the top of the page, find the "Adobe Authorization" section>Click **Authorize**>Enter your Adobe ID.

>When the device has finished authorizing, click the back arrow in the top left to return to the main menu.

>Click **Add a Library**>In the search bar, type "Loyola School" and press **Search**.

>Choose **Loyola School**>(Hint: Click the star to save to "My Libraries")>Click the **Loyola School** link below the "Library Systems" heading.

>You are now on Loyola School's main OverDrive eBook lending platform. To enable your lending capabilities, click the **Sign In** link in the upper right-hand corner. **Enter your Loyola username (ex. jschombs) and password.**

Borrowing eBooks on your iPad

Using the OverDrive App with EPUB format:

>In Loyola's OverDrive library, choose the title you would like to borrow>Click the red **Borrow** icon.

>Click the red **Download** button and choose **Adobe EPUB eBook** and click **Confirm & Download**. Your book will appear on your OverDrive bookshelf.

>To get to the bookshelf from Loyola's OverDrive library homepage, open the menu in the upper left-hand corner of the screen (the button with three horizontal lines)>Click **Bookshelf**>Choose your title.

Returning OverDrive EPUB eBooks early:

>In the bookshelf, touch and hold the cover of the title>Click “Return”.

Using the Kindle Reading App:

>Go to Amazon.com and create an account. If you already have an Amazon account, skip this step.

>Go to the app store and download **Kindle** for iPad.

>Open the app>Login with your Amazon account>Click **Register this kindle**.

>Open the OverDrive app and choose an eBook from the library to borrow>Click the red **Borrow** button beside the title.

>Click the red **Download (Select one format)** button>Choose the **Kindle Book** format>Click the blue **Confirm & Download** link that appears below the formats.

>Your screen will be redirected to Amazon.com>Sign in using your Amazon account.

>On the right side of the screen, find the Get library book link. ****Make sure you deliver the eBook to the correct device if you have multiple kindle devices registered to your account.****>When all is set, click **Get library book**.

>Go back to your home screen and open your **Kindle** reading app>**Sync** your reading app by clicking the



button on the lower right-hand side of your screen. The title should appear, ready to read!

Returning OverDrive Kindle Books early:

>Find these instructions here: <http://www.homesteadlibrary.org/ReturningOverDriveKindleBooks.pdf>

eBooks will disappear from your device automatically at the end of the two-week lending period.

*For video tutorials on how to use OverDrive eBooks on all devices, visit:

<http://www.OverDrive.com/help-videos/>